

# What Do I Need to Know to Get My Paper Published?

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# The Author Journey

- **Learn** what mistakes to avoid before you get started
- **Identify** high-impact journals in your field of interest
- **Read** the author guidelines
- **Write** your paper with the journal scope in mind
- **Submit** and let the peer review begin
- **Publish and promote!**

# Learn About Common Mistakes

- Publishing misconduct is on the rise and it's not just plagiarism
  - **Paper mills**—publisher pays author and guarantees acceptance of paper
  - **Citation stacking**—request from reviewer to include their references during peer review
  - **Conflicts of interest**—among authors and reviewers and/or guest editors of special issues
- **Do not . . .**
  - Publish in a predatory journal (see [Think.Check.Submit](#))
  - Fail to cite others' work or use quotation marks for copied text
  - Submit your paper to more than one publication at the same time
  - Include too many references to your own work
  - List too many authors
  - Overlook the publication's scope statement (found on the "About" pages for each journal web page)

# Identify High-Impact Journals

- Where you publish matters
  - Is publisher a member of [COPE](#) (Committee on Publication Ethics)?
- IEEE Computer Society publishes over 30 peer reviewed journals and magazines.
- Our publications have
  - High impact factors (for journals three or more years in existence) and other bibliometrics
  - Well-known experts in the field serving as Editors in Chief and as members of Editorial Boards
  - Wide reach—all articles are available in the [Computer Society Digital Library](#) and [IEEE Xplore](#)
- We offer authors multiple choices for publishing, including [Open Access](#)
  - Two fully OA journals—[IEEE Transactions on Privacy](#) and [Open Journal of the Computer Society](#)
  - All other CS publications are hybrid
- We provide resources to help you determine where to submit:
  - Scope statements on each publication’s “About” page
  - [Calls for Papers page](#) to review upcoming theme issues and topics
  - IEEE [Publication Recommender](#) tool to find the right journal

# Read the Author Guidelines

- Before you write (or submit) your paper, read the journal's author guidelines to ensure that you understand
  - Page and/or word count limits
  - Mandatory overlength page charges for journals
  - Article processing charges (for OA papers/journals)
  - Writing style
  - Figure guidelines and permissions for reuse (if needed)
  - Reference limits and format
  - Copyright information for non-OA papers; CC-BY for OA papers

# Write Your Paper

- At this stage, you should know
  - Which journal you want your paper to be published in
  - The scope statement of your selected journal (so you can use it as your guiding principle while you write)
  - The author guidelines
- What Editors in Chief look for in a paper
  - Novel ideas, emerging research, trends
  - Technical depth (for journals)
  - Clear, concise language
- To get started, create an outline that includes
  - Title
  - Abstract (brief summary of the paper)
  - Introduction
  - Review of previously published literature
  - Research method and results
  - Future research opportunities
  - Conclusion
  - Acknowledgments
  - References

# Write Your Paper (cont.)

- Write each section of the paper (or assign sections to co-authors) and use [author collaboration tools](#)
- If English is not your first language, consider using a third-party editorial service such as [American Journal Experts](#) or [Enago](#) (IEEE authors receive a discount)
  - Provides translation into English
  - Offers editing services
- Writing tips
  - Concise language
  - Figures to illustrate complicated concepts

# Submit and Let the Peer Review Begin

- IEEE CS uses [ScholarOne Manuscripts](#) for peer review
- EIC receives submission after it has been checked by the peer review administrator and determines whether
  - the paper will be assigned to an Associate Editor (AE) or
  - will be rejected if paper is out of scope
- AEs recruit a minimum of 3 reviewers (they often have to send out invites to 10 or more potential reviewers)
- Once reviews come in, AE makes a recommendation (Accept, Major Revision, Minor Revision, or Reject) to the EIC
- The EIC makes the final decision



# Publish (If Accepted) and Promote!

- Next steps if your article is accepted . . .
  - Submit final materials by stated deadline
  - Accepted version of the article is posted in the Early Access section of CSDL (at this point, the article is considered published)
  - Article enters the production workflow for minor edits and format changes
  - You receive a proof via the IEEE Author Gateway
  - Final version of article is published in the relevant special issue, or is placed in the article queue for publication on a space-available basis
- Promotional activities
  - IEEE CS promotes each new issue that is posted in CSDL
  - Authors may promote their articles on their social media pages

# Author Resources

- IEEE CS pages
  - [Author resource page](#)
  - [8 Things Authors Should Know Before Publishing Their Research](#)
  - [Combating Common Writing & Publishing Mistakes](#)
- IEEE pages
  - [IEEE Author Center](#)
  - [IEEE Open Access FAQ](#)
  - [IEEE Publication Recommender](#)
- Third-party pages
  - [COPE](#)
  - [American Journal Experts](#)
  - [Enago](#)
  - [ScholarOne](#)
  - [Think.Check.Submit](#)